

## 1. Type of Order

New	Migration	Re-Grade	Relocation*

\*please fill in cancellation form (separate)



## 2. Customer Details

	Installation address	Billing address (if different)
Contact Name		
Company		
Address		
Postcode		
Tel number		
Fax number		
Email address		

## 3. Telephone Number for ADSL Installation & MAC Code (if migration)

Telephone Number	Migration Authorisation Code (if migrating)

NB: A standard BT analogue line must be used and this must be live before the order is placed.(not req. for SDSL)

## 4. Product Options

Product Description	Setup (ex VAT) Including hardware	(ex VAT)	Hardware (Type)

INITIAL PAYMENT

## 5. Additional Information

Preferred Appointment (SDSL install only)	8.00-10.30	10.30-1.00	Mon	Tues	Wed Thurs Fri

## 6. Signatory Details

Please supply the product(s) selected above. A cheque made payable to LAN Support to cover the initial payment (detailed above) is enclosed. I/We accept that installation will be delayed should payment not be received prior to live date. Subsequent payments will be made by standing order. If our supplier is unable to complete the installation for technical reasons the deposit will be refunded. This Order Form is part of the LAN Support terms and conditions and I/we have read and agree to those terms and conditions. Subject to those terms and conditions the minimum term of this agreement shall be 12 months whereupon the agreement shall continue until determined in accordance with those terms. Signatory is an officer of a limited company or if signing for a partnership the signatory signs "for self and partners".

Signatory Name:		Position:	
Signature:		Date:	

## 7. Internal use only

Account Manager Initials:	EU aware of Max processes:	NAT / No-NAT:	
Accounts Authorisation:		Subnet:	
CID Ref:	Old CID:	ADSL No:	Old ADSL no:
Special Instructions:		SAGE Ref:	